



DEFENSE INFORMATION SYSTEMS AGENCY
JOINT INFORMATION ENGINEERING ORGANIZATION
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IN REPLY

REFER TO: USMTF and Symbology Branch (JEBCA)

30 April 2001

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Installation of CMP from 2001 USMTF User Format
CD-ROM

1. We have discovered that the instructions for installing CMP (Common Message Processor) on the 2001 USMTF (United States Message Text Format) User Format CD-RM are not correct for DMS users. They are fine if you are still on AUTODIN and not using DMS.
2. We are working with the CMP developer to correct the situation in the future. For an immediate resolution you can logon to the USMTF WEB page at www.usmtf.disa.mil or follow the enclosed instructions.
3. If you are a DMS user the installation requires CMP Version 4.1.0.1 must be left in place. You must install CMP 4.1.0.1P2 over the existing CMP 4.1.0.1. If you have removed CMP Version 4.1.0.1, it also removed some of the DMS properties to include the icons from Outlook. If you have already removed the old CMP, you will have to uninstall and reload both Outlook and DMS prior to loading CMP.
4. We regret any inconvenience this error may have caused.

A handwritten signature in cursive script, reading "Lynda Dallas", is positioned above the typed name.

Enclosure a/s

LYNDA DALLAS
Chairman, USMTF CCB

COE CMP 4.1.0.1 P2 INSTALLATION PROCEDURE

1. Log on to your system as required to load a program, ie Administrator etc.
2. Close all applications that are running (This ensures proper integration with Outlook)
3. **DO NOT UNINSTALL THE OLD VERSION OF CMP, THIS WILL CORRUPT YOUR DMS OUTLOOK EXTENSIONS.**
4. Place the COE CZMP CD into the CDROM and let the Autorun program start (or click on CD_MENU.exe to activate the CD menu if Autorun is not turned on).
5. Scroll down to INSTALL DII CMP MESSAGE PROCESSOR.
6. Double click on it and wait for the files to Unpack.
7. Click NEXT (filling in appropriate data) until you get to a list with: CLIENT, CLIENT WITH DPVS, CUSTOM and JMPS(DMS)
8. Select CUSTOM, Click NEXT.
9. From the components listing select; Client, DPVS, JMPS, and USMTF Tables 2000 and 2001. Click NEXT.
10. Click NEXT.
11. Enter the Value 10 (DIICOE) in the Number box.
12. Click NEXT.
13. Click NEXT.
14. Click NEXT.
15. Click YES if you get a Question regarding extension overwrite.
16. Finish by restarting your computer.
17. Three ICONs will appear on your desktop. The ICONs for NT Install and JMPS are not required and can be deleted from your desktop.
18. Follow the User Configuration Instructions before attempting to prepare any messages.

DMS Users:

Please follow the configuration instructions on the following page to configure your Outlook.

Configuration Instructions for COE Message Processor (CMP) 4.1.0.1P2

- These instructions apply to DMS only users.
- These instructions are to be followed exactly to ensure proper functionality of the program according to your respective unit's messaging requirements.

1. When you loaded CMP it automatically integrated with the DMS or commercial Outlook on your computer, installing pulldown and toolbar buttons on your Outlook toolbar.
2. Once you have finished that configuration you are ready to start your message. There are a couple preferential configurations you can do. Once you have started the message you can click [CONFIG](#) on the toolbar and select [Display Settings](#). In this window select only [Place a dash...](#), [Display message tree](#), and [Prefill Originator...](#) boxes.

Installation options may vary by user community and SOP. You will want to tailor the install/config file to meet your organization's needs.

3. Next you can click on [CONFIG](#) on the toolbar and select [FREE TEXT FIELDS](#). This will allow you to set the number of lines that show up in your message composing screen or give you the option of starting all free text fields in Microsoft Word or another text editor program. To make the free text editing fields larger on your screen click to check [DISPLAY FREE TEXT AND GENTEXT OPEN WITH MULTIPLE LINES](#), and change visible line count to whatever amount of lines (recommend 5-7) you wish to see in the compose message screen. If you desire to start a free text field in Microsoft Word, click to check [EDIT FREE TEXT FIELDS VIA THE SPECIFIED WORD PROCESSOR](#), Click [BROWSE](#) and locate Microsoft word, once you have found it click [OK](#). These entries will take effect the next time you open a new or saved message.
4. If you are having difficulties with some functionality, an extensive help file is available under the CMP_UI [HELP](#) pull down, select [ONLINE HELP](#). It covers all areas discussed above and others such as Standard Diskette for GATEGUARD users, Custom Headers, Validation, Editing, Views, Importing, Spell Check Dictionary and Practical Hints for the user, to name a few.